

## EL VALLE WATER ALLIANCE

P.O. Box 453  
Ribera, NM 87560  
575.421.3892

---

Ramón Lucero Jr., President  
Lawrence Padilla, Vice President  
Edward Sena, Secretary  
Edward Madrid, Treasurer  
Rick Konersman, Member  
Kenny Lucero, Business  
Manager  
Veronica Castro, Office  
Administrator

### Regular Monthly Meeting

**Monthly Meeting: Monday, February 17, 2014 6:34 PM**

**Location: El Valle Water Alliance Office – South San Ysidro Community**

- **Call to Order: Meeting called to order at 6:56 pm.**
- **Roll Call:** South San Ysidro, Ilfeld, Villanueva, and Lower Colonias
  - **Quorum has been met for this meeting.**
- **Approval of Agenda:** A motion was made by Ed M. to approve the agenda, and second by Rick K. All members were in agreement with no opposition.
- **Approval of Meeting Minutes (January 20, 2014).** A motion was made by Edward M. and second by Rick K. to accept the minutes as presented. All members were in agreement with no opposition.
- **Old Business/New Business**
  - **Operators Report:** Kenneth presented the operators report (January 15-February 15, 2014); a copy is readily available in the EVWA office for review.
    - Requested a more detailed report. Rick requested the name of the person the meter was installed. Requested information on the well levels and how the data will be kept.

- A motion was made by Edward M. to accept the Operators Report as presented and second by Rick K. All members were in agreement with no opposition.
- Open Meeting Act resolution
  - A presentation of the open meeting act resolution by Ramon L. was presented.
  - Rick K. made a motion to approve. Second by Edward M. approve, all in favor. Motion passes.
- Villanueva Audit
  - The Audit by Accounting and Consulting Group LLP was presented by Kenneth . The audit finding were discussued and reviewed..
  - A motion was made to accept the report by Rick K, and, accepted by Edward M. All members are in agreement with no opposition
- Water usage and arrears
  - A presentation was made by Kenneth regarding water usage and arrears
  - The Board requested that all water use information is documented and tabulated to determine the number of connection's usage with the goal of determining revenue based on use
  - The Board requested that Ken develop a method of recording arrears from month to month in order to determine how effective our arrears collecting program is working
- Monthly Calendars
  - Ramon L presented a letter requesting for monthly and annual work schedules for staff members. He requested that Kenneth work with Veronica and Carlos to establish a work schedule that optimized their time. A list of items were presented for all three employees.
  - Rick K made a motion on the presentation. The motion was second by Edward M; all members were in agreement with no opposition.

- Bylaws for El Valle Water Alliance- Merged Associations and El Valle Water Alliance Governing Documents for Managing Associations.
  - After discussion on the documents, it was decided to have a meeting to discuss further. A meeting will be set up for Rick K. and Edward Madrid to review the wording of the documents and bring a recommendation for the next meeting.
    - Rick K made the motion to table the two items until the next meeting Edward M second. Motion passed.
    - San Miguel Project update presented by Ramón
    - Funding update presented by Ramón
    - Ramón provided the scope of work for the Water Trust Board application.
      - Rick made a motion to complete the Water Trust Board application, Edward seconded. Motion passed.
- Managers Report
  - Because of time constraints the manager report was not presented. The next month will include two months of reports..
- Matters from Members – Ramón gave a presentation of the Asset Inventory work and invoice submitted by Highlands University for the Villanueva project. Rick made a motion, seconded by Edward to approve the invoice. Motion passed.
- Public Participation: None at this time.
- Next month meeting will be held on March 17, 2014 at the South San Ysidro Community Center.
- Adjourn: A motion was made by Edward M. to adjourn the meeting and it was second by Rick K. at 10:21 pm. All members were in agreement.